

**PROPOSAL REVIEW TOOL
PLANNING STAGE**

Is It a NORC?	1. What are the geographic boundaries of the NORC?
	2. How many seniors are there? What percentage of the population are seniors?
	3. Is housing for people of all ages? (If age-restricted, then by definition it is not a NORC)
What Is the Purpose of the Grant?	1. What is the primary purpose of the proposal? It should be focused on planning. The proposal should be focused on planning to inform the final product which is the design of a responsive NORC program.
	2. Does the applicant’s approach seek to understand the community or identify individual service needs? Responsive NORC programs are built from the ground up based a through understanding of the community.
Who Is at the Table?	1. With whom will the applicant work to engage the residents and other stakeholders? During the planning stage, program developers need to collaborate with community representatives to develop a solid understanding of aging-in-place issues.
	2. What are the “collaborators” roles/relationships in/to the community?
	3. Who else, beside service providers, is at the table or does the applicant seek to engage?
	4. How will seniors be involved? Do seniors have a role in helping to engage others, inform, or help shape the process?
Applicant Attributes	1. What is the applicant’s relationship to/or the history with the community?
	2. What is the applicant’s previous experience with partnerships?
	3. What is the applicant’s capacity/ability to “think outside the box” – to try different approaches? Can the applicant think beyond individual service needs?
	4. How inclusive is the applicant? Is the applicant interested in inviting others to participate or mainly to get information from them?